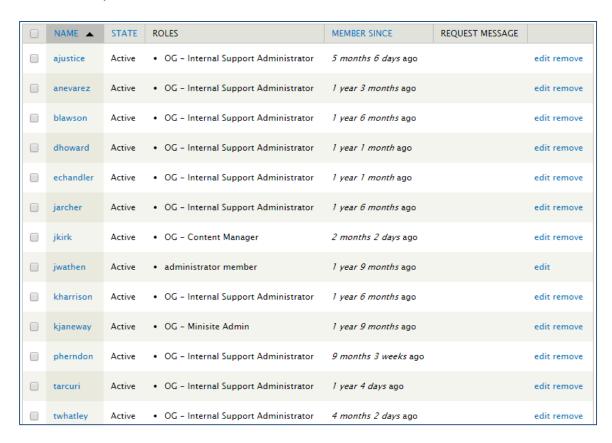
Removing Users from Pacific Sites

Minisite Admins (MSAs) have the ability to remove users from their Pacific Minisites, though you will need to contact the CI Service Desk to fully disable the user's account. You can reach the CI Service Desk at 303.534.3468 x 0 or PartnerSupport@www.colorado.gov.

Follow the instructions below to restrict a user's access to your Pacific site.

1. Click through the *Edit Minisite* tab > *Group* tab > *People* link. This view will show you a list of all users in the Minisite.



2. Click the *remove* link that correlates with the user that should be removed from the Minisite. Confirm your selection when the screen advances.

